



EPC

A Global Movement of Evangelical Presbyterian Churches

Personal Information Form

Reference Form

Reference for _____

You have received this reference form from a person who values your opinion. The material you provide will be placed with other materials to comprise the individual's Personal Information Form for use in the Evangelical Presbyterian Church. The Office of the Stated Clerk encourages persons to update regularly or prepare a new Personal Information Form. **Therefore, being asked to provide a reference does not necessarily imply that the person is interested in a change in position.** Committees may use the material you provide in the future if the person seeks a change.

You are being asked to provide as clear a picture of this person as possible through the attached reference form which includes an opportunity to comment. Indicate the qualities evidenced in this person's ministry at this time as you have encountered them. Bear in mind that other congregations and/or ministries rely on the completeness and accuracy of the information that you provide.

For your information, the person for whom you are completing this reference form has signed the following statement of consent, which is on file at the Office of the Stated Clerk of the General Assembly:

I authorize the persons and entities, such as members of search committees of a prospective calling body or appropriate staff persons, to make inquiries regarding all statements contained in my Personal Information Form. I also authorize all persons referred to in the Profile as references, members of congregations I have served, or personal/professional colleagues to supply verification of the information provided in the Personal Information Form. I understand that such persons may comment on and state their opinions regarding all matters addressed in the profile including, without limitation, my background and character. To encourage such persons to speak openly and responsibly, I hereby release them from any claims or liabilities arising from their responses and comments if made in good faith and without malice.

When you have completed the information, please send the reference form directly to:

Office of the Stated Clerk
Evangelical Presbyterian Church
5850 T.G. Lee Blvd, Suite 510
Orlando, FL 32822
or
epchurch@epc.org

If the person asking for this reference provided the form to you as a hard copy, they should have also supplied a stamped envelope with this address for your use.

Reference Form for _____

Date: _____

Please answer as many of the following questions as you are able. If you have no knowledge or opinion on any of the questions, please check "unknown."

1. In what capacity and how long have you known the candidate?

2. In comparison with other ministers you have known, indicate:

	Serious deficiency (1)	Below Average (2)			Average (3)	
	Above Average (4)	Exceptional (5)			Unknown	
Preaching ability	1	2	3	4	5	unknown
Worship leadership	1	2	3	4	5	unknown
Teaching ability	1	2	3	4	5	unknown
Engages in and fosters evangelism	1	2	3	4	5	unknown
Engages in and fosters discipleship	1	2	3	4	5	unknown
Ability to encourage others to develop their gifts	1	2	3	4	5	unknown
Earns loyalty of colleagues and others	1	2	3	4	5	unknown
Capacity to objectively evaluate own strengths and weaknesses	1	2	3	4	5	unknown
Physical health	1	2	3	4	5	unknown
Mental and Emotional health	1	2	3	4	5	unknown

3. Is this individual able to work successfully with others?

Reference for: _____

4. Does the individual show evidence of alcohol or other substance abuse? If so, please explain.

5. How does the individual handle anger or frustration?

6. Does the individual have any personal qualities that might hamper ministry effectiveness?

7. Would you recommend this individual as a minister?

8. Please state any reservations you have, if unable to recommend this individual as a minister.

9. Additional comments:

Signature: _____

Print Name: _____

Address: _____

E-mail: _____

Preferred Phone: _____